

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, September 14, 2017 in the Seymour City Hall Board Room, 123 West Market Street.

At 6:00 PM Mayor Larry Chafin called the meeting to order.

Roll call: Grady Bennett, Mary Carpenter, Nadine Crisp, Jim Ashley. It is determined there is a quorum. Alderman Grady Bennett left at 6:40 due to a work emergency and returned at 7:00.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Supervisor Mitch Plummer, Assistant Supervisor Chuck Smith, Police Sergeant Scott Dinwiddie, City Clerk Leslie Houk.

Mayor Chafin asked Vernon Copeland to Pray. Mayor Chafin asked for everyone to stand, face the flag and recite the Pledge of Allegiance.

Old Business

Approval of Minutes

A motion was made by Carpenter/Crisp to approve the minutes as written. Ayes: All. Nays: None.

New Business

Approval of Bills

A motion was made by Ashley/Carpenter to approve the bills. Ayes: All. Nays: None.

Citizen Comments

Jenny Craft is hearing impaired. Ms. Craft has noticed the train whistle does not blow and has noticed the city has a 12:00 p.m. and 5:00 p.m. whistle. This whistle is so painful to her. Ms. Craft asked what the purpose of the whistle is. The whistle was brought back at the citizens' request.

Electric Rates/Budget Discussion

A motion was made by Crisp/Carpenter to take off the PPA charge for 3 months. Alderman Grady Bennett thinks this is a reckless decision. City Administrator Sam Burt pointed out that the rates are set by ordinance. A new ordinance will need to be drafted to change the rates. Mayor Larry Chafin suggested tabling this until the next meeting, getting more numbers and looking at the ordinance to amend the rates. The Board agreed a budget study would be better and has scheduled a study for September 21, 2017 at 6:00 p.m. Note: It was later determined during the meeting there is a conflict on dates. The P&Z has a meeting scheduled on the 21st.

Police Report-Police Sergeant Scott Dinwiddie

Apple Festival was good. Most of the officers worked.

Supervisor Report-Supervisor Mitch Plummer

Replace 13 poles, fixed water leaks, busy with apple festival, tennis court lights were installed, dog calls.

Assistant Supervisor Report-Assistant Supervisor Chuck Smith

See Attached Report.

Administrator's Report-City Administrator Sam Burt

See Attached Report.

City Administrator Sam Burt presented a notice to proceed with a change on the UV sewer project from DNR to be signed by Mayor Larry Chafin.

Mayor Report-Mayor Larry Chafin

Mayor Larry Chafin would like to appoint Anna Sturdefant and Alicia Hagen to the P&Z Board. A motion was made by Crisp/Carpenter to approve Mayor Chafin's appointments. Ayes: All. Nays: None. Absent: Bennett.

Mayor Larry Chafin feels there needs to be some adjustments to the employees work schedule. The present system in the Mayor's opinion is not the best for the city. A motion was made by Crisp/Carpenter for everybody, both guys and the girls in the office to work 5 days a week 8-5 in the winter and 7-4 in the summer starting October 1st, Leslie moves her office back downstairs and Utility Clerk Shelley Miller, when not busy helps City Clerk Leslie Houk. The following roll call vote was recorded, Bennett-Nay, Carpenter-Aye, Crisp-Aye, Ashley-Nay, Mayor Chafin-Aye for the tie break.

City Attorney Report-Paul Link

Nothing to Report.

Aldermen's Report

Alderman Jim Ashley would like to look into having 6 Board of Alderman instead 4. A motion was made by Ashley/Carpenter to proceed to see what it takes to have 6 Board of Alderman instead of 4. Ayes: All. Nays: None.

Alderman Grady Bennett would like to see the city fill the vacant position from JB Sandstrom resigning. A motion was made by Bennett/Ashley to place an ad in the Webster County Citizen for help wanted. Ayes: All. Nays: None. Alderman Grady Bennett would like clarity on the ability or role of the Mayor firing by ordinance.

Alderman Mary Carpenter asked if the city has the equipment to find the waterlines. The city does not have the equipment. Alderman Carpenter would like to get prices on the equipment.

At 8:30 p.m. a motion was made by Carpenter/Ashley to adjourn. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Carpenter, Crisp, Ashley. Nays: None.

Mayor Larry Chafin

City Clerk Leslie Houk

Supervisor Report/ Street Team

9/14/17

SECRET

Street Team Highlights

There is not much to share since the last meeting. The Apple Festival took up most of our time for the last few weeks. It takes several weeks of work for the City to be ready for those three days of Apple Festival fun. It would take too long to try and list everything we do to prepare for the Apple Festival. I was there for all three days and believe it was a great success.

Now that the Apple Festival is behind us, we have started working on the sidewalk project again. We hope to have this project done in the next couple of weeks. Once this is done we plan to start on the play area at South Park.

Street Team Report for 9/14/17

- *Finished striping for Apple Festival*
- *Picked up City Hall trash 8/29*
- *Picked up Library trash 8/29*
- *Cleaned up and edged Lions Club patio for bench dedication ceremony at South Park.*
- *Painted stripes for trucks at Fire Station*
- *Painted islands at railroad tracks on Commercial, Main, and Charles Sts.*
- *Water taste complaint on Pioneer Dr. flushed hydrant.*
- *Picked up books to throw away at Library*
- *Ran ditch cutter on Thoroughfare St.*
- *Spread mulch around trees on square.*
- *Put rock and blocks on square for chicken shack.*
- *Mowed, bagged, and edged square.*
- *Cut ditch at Gary Owens church.*
- *Moved picnic tables to square.*
- *Picked up brush 9/6*
- *Picked up brush 9/7*
- *Cleaned gazebo for Apple Festival 9/7, 9/8, and 9/9.*
- *Put up barricades for Apple Festival.*
- *Installed new Stop sign and post that got run over at Clinton & Frances.*
- *Repaired sprinkler cover on square.*
- *Helped Elec. Dept. put up light over bathrooms for Apple Festival.*
- *Emptied trash cans at Cemetery.*
- *Picked up trash from Apple Festival.*
- *Two days of Apple Festival clean up.*
- *Cleaned up Recycle Center 9/12*
- *Blocked road for Fire Dept. Hay truck burned on Clinton.*
- *Read meters 9/14*



Weekly Activity List for Sam Burt 8/24/2017 to 8/30/2017

Thursday – I have talked with Ron Lawson, Lawson Labs, and he had talked with Denise at the DNR about the bad samples here in Seymour. Standard procedure is that if a city has two bad samples in any given month, it triggers a Level One Assessment of the water system by the DNR. Level 1 assessments may be conducted by system staff, and consist of a basic examination of the source water, treatment, distribution segment, and relevant operational practices. The purpose is to look at conditions that could have caused the total Coliform-positive sample. The city has been assessed before and has always been found in compliance with state regulations and procedures.

I have talked with Mitch and Pud this morning about the Level 2 Assessment from the DNR. The chlorinators are on and Pud will be flushing the system. With the chlorinators running it will be necessary to take Chlorine level readings both at the well and at the end of the system. When the chlorinators are on there may be a slight smell or taste of Chlorine in the water. This is to be expected. However, many times we get lots of complaints about it.

Friday – Day off – I was in city hall till 1:00 p.m.

Monday – Attended the funeral of Jacob Wright, son of Police Chief Ron Wright.

Emily Lawson, DNR, will be here on Thursday to assess our water system and make suggestions for improvement. We will continue to infiltrate our water with chlorine until Thursday. Pud is taking chlorine samples daily to insure the proper levels. At the well 4 ppm is acceptable and about .5 ppm at the end of the line. Our levels are about half this amount.

Tuesday – The mayor and I met with Ron Billings, Colonial Insurance, to discuss this supplemental insurance for our employees. We currently have Aflac and the employees are happy with it.

Wednesday – I have informally met with the staff this week in preparation for the Apple Festival. We are all working on the details and planning to be ready on time.

The roof of the Storm Shelter was finished today.

I purchased a Tascam DR-40 Portable Digital Recorder to record the council meetings.

A devise to accommodate the old library's wifi needs has been identified.

In service to our City,

Sam Burt, Seymour City Administrator



Weekly Activity List for Sam Burt 8/31/2017 to 9/6/2017

Thursday – The lock on the employee entrance door, west side of city hall, came apart and had to be made to work yesterday at quitting time. This morning, Mitch was able to disassemble the lock and repair it saving the city the expense of a locksmith.

Yesterday a vehicle forced our arm tractor with bush hog off the road and a mailbox was inadvertently struck and damaged. Chuck has contacted the people and has ordered a replacement mailbox. Follow up – Contacted the family and bought a replacement at Lowe's.

While the street crew was stripping the railroad crossing on Commercial Street, Councilwoman Crisp asked Chuck to look at a location on Thoroughfare Street that needed the ditch mowed. That ditch has since been mowed.

I met with the street crew late yesterday to discuss the remaining striping and marking of the square. Some of this work is tedious however it should be completed this week. The rock for the cook shed on the northwest corner of the square is on order along with the mulch for the trees on the square. A final mowing of the square will be done just before the placement of tents on the square.

Friday – Day off – The meeting with DNR, Emily Lawson, went very well. I am still waiting on her comments and suggestions however overall she was satisfied with our work here. The Chlorine tester is antiquated and I will get it replaced asap. She took several test samples while here and we will have the results sometime next week. I will keep you in the loop as the results are forthcoming.

Monday – Holiday ~ I was contacted by Duane Ottmar, engineer on the UV Project. He was contacted by a friend and contact at DNR. The UV project is out of legal, approved and on the desk of the director to be signed.

Tuesday – Some of our citizens have complained about flowers being left in front of the tombstones. Weed-eating becomes difficult and as a result a less than professional appearance is the basis for the complaints. I viewed the problem with the Mayor today and will instruct the mowers to remove the flowers. Some of the flowers are new so I'm sure that some complaints will be forthcoming. Follow up: I called the Christ Centered Mowing and asked them to pick up the flowers from in front of the tombstones and also not to throw the clippings on the tombstones.

The work continues on the square to install all the electrics needed for the apple festival. As always there are challenges but the city workers are doing a good job of getting things done and keeping everyone happy.



I received a complaint from a property owner on the square about the lack of programs and interest to rebuild the properties on the square.

Late this afternoon I received word from the DNR that both the I & I and the UV projects were approved and signed by the director. Joan Doerhouff and Laura Richardson will be here on the 13th at 11:30 a.m. with the documents to be signed. This is extremely good news for our city.

Wednesday - The street team has completed some requested work on the ditch in front of the Christian Church. That ditch fills in and doesn't work very well when that happens.

The work continues on the Square. I have asked Mitch to disconnect the siren during the days of the festival.

I am taking a few hours off today to get some work done at home. I have comp time available.

In service to our City,

Sam Burt, Seymour City Administrator