

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, June 22, 2017 in the Seymour City Hall Board Room, 123 West Market Street.

At 6:00 PM Mayor Larry Chafin called the meeting to order.

Roll call: Grady Bennett, Mary Carpenter, Nadine Crisp, Jim Ashley. It is determined there is a quorum.

Also present was City Administrator Sam Burt, Supervisor Mitch Plummer, Assistant Supervisor Chuck Smith, Police Chief Ron Wright, Fire Chief Shawn Crump, City Clerk Leslie Houk.

Mayor Chafin asked Alderman Grady Bennett to Pray. Mayor Chafin asked for everyone to stand, face the flag and recite the Pledge of Allegiance.

Old Business

Approval of Minutes

A motion was made by Ashley/Carpenter to approve the minutes as written. Ayes: All. Nays: None.

New Business

Approval of Bills

A motion was made by Carpenter/Crisp to approve the bills. Ayes: All. Nays: None.

2017-2018 Budget

A motion was made by Ashley/Bennett to approve the 2017-2018 budget. Ayes: Bennett, Carpenter, Ashley. Nays: Crisp. Alderman Nadine Crisp would like the record to show she has objections on some of the budgeted line items.

ORDINANCE NUMBER 742 AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2017 AND APPROPRIATING FUNDS PURSUANT THERETO.

A motion was made by Bennett/Ashley to accept the first reading of Bill # 2017-742 Ordinance # 742. An ordinance adopting an annual budget for the fiscal year beginning on July 1, 2017 and appropriating funds pursuant thereto. Ayes: Bennett, Carpenter, Ashley. Nays: Crisp. The following roll call vote was recorded. Ayes: Bennett, Carpenter, Crisp, Ashley. Nays: None.

A motion was made by Carpenter/Bennett to accept the second and final reading of Bill # 2017-742 Ordinance # 742. An ordinance adopting an annual budget for the fiscal year beginning on July 1, 2017 and appropriating funds pursuant thereto. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Carpenter, Crisp, Ashley. Nays: None.

George Kanel

George Kanel was not present but he has requested for an extension of a sewer line at the end of the pavement South on Melinda Street. Curb and guttering on Melinda Street was also brought up. George Kanel the developer does not want to curb and gutter the street. A motion was made by Crisp/Carpenter to have Planning and Zoning look at it. Ayes: All. Nays: None. Abstain: Ashley.

Citizen Comments

Denise Burt has a suggestion for the parks. Ask for corporate sponsorships and those sponsors could have advertising on the fencing.

Arlene Shipley gave an update on her neighbors and is still concerned for them.

Bob Crump said the Lions Club will be celebrating 100 years of service. The Lions Club has purchased a granite bench from Wholesale Monument Company. Once the bench is installed they would like to do a dedication.

Mike Gehrke asked if the city decided curb and guttering is not required will the city refund money to the developers that did the curb and guttering?

Police Report-Chief Ron Wright

Nothing to Report

Supervisor Report-Mitch Plummer

Fixed the lights at the concession stand, installed a light at the pavilion, changed out the transformers at the old HD Lee building.

Asistant Supervisor Report-Chuck Smith

See Attached Report

Administrator's Report-Sam Burt

See Attached Report

City Administrator Sam Burt and School Superintendant Bruce Denney have met and discussed a sidewalk from the school to the storm shelter. Mr. Denney said the school would pay for the sidewalk material if the city would provide the labor. A motion was made by Bennett/Crisp to approve the city providing the labor and the school provide the material for the sidewalk. Ayes: All. Nays: None.

Mayor Report-Larry Chafin

Mayor Larry Chafin handed out copies of the personnel policy. Mayor Chafin would like the Board to look over the hand out and see if the Board would like anything revised.

City Attorney Report-Paul Link

All municipal courts have to be reviewed by a County Judge a couple times a year per Supreme Court Judge. Webster County Judger Henderson came to the city and inspected the municipal court earlier in the week.

Aldermen's Report

Alderman Jim Ashley had someone complain to him on Joseph Underwood's property. Alderman Ashley asked for an update on Brixey Cemetery. Carol Wilkerson has the deed, can't find it and is not ready to hand the deed over. The stucco on the police department is cracking and needs repaired.

Alderman Nadine Crisp has had about 5 people ask her if the city is going to lower the electric rates.

Alderman Mary Carpenter had a gentleman mention to her that he had to reserve the square at the YMCA and go to city hall to get the permit. The gentleman let Mary know there was no one at city hall who could sign the permit. City Administrator Sam Burt asked when he was there. City Administrator Burt worked 7 hours that day.

Alderman Grady Bennett noted that there are two businesses on Steel Street. Ordinance states the business owner pay for the line to them and the transformer. Alderman Bennett feels that the city should supply the transformer and line. Alderman Bennett talked to the park board and representatives at the YMCA about the baseball field. Alderman Bennett would like to go ahead and order the turf for the field from Piedmont to get the baseball field back in shape. A park board member would like to see the baseball field lights installed. Alderman Bennett would like to see the city solicit bids for pole replacement. Alderman Bennett requested that any handouts Mayor Chafin has for him Alderman Bennett wants them in digital format instead of hard copies.

At 9:20 p.m. a motion was made by Bennett/Carpenter to adjourn. Ayes: All. Nays: None.

Mayor Larry Chafin

City Clerk Leslie Houk



Weekly Activity List for Sam Burt 6/7/2017 to 6/13/2017

Wednesday - Recovering from the council meeting on Tuesday night. Tuesday was a fourteen hour day for me. I will be reviewing suggestions from the mayor and council to organize a work list for myself

I worked on the budget for next Thursday's meeting.

A meeting with Delores Turner was scheduled but had to be cancelled at the last minute. I went by and spent some time with her and discussed her budget needs for next year. The carpet for the library is still on the needs list and will be in the budget for next year.

Thursday - Ms Betty Gray called about adding speed bumps to Ventura drive because of the speeding and racing on that road. Several children play on that street and she just wanted to suggest that we add the bumps. Fortunately I had talked with Allen Wilson, one of our paving contractors, and he has a team of people ready to put the speed bumps in place. The street department marked the location of the bumps yesterday. I will need to drive out there and make sure everything is ready.

The markings are there and very visible.

Friday - day off - I did work from 7 a.m. to 1 p.m. Caught up on paper work in the office. Checked on the cemetery mowing and the flower situation. Several people have removed flowers but many others have not.

I worked on a standardized form for the mileage report. It is now a "word" document and can be printed as needed. The reports for the first week were turned in and I reviewed them before placing them in the Mayor's basket in his office.

Tim Carpenter, ShoMe, called to invite me to a meeting at the school cafeteria on Saturday. I will not be able to attend because of prior commitments.

Monday - Met with the Electric, Street and Sewer departments this morning to get an opinion on the new mileage form and any other problems that may be brewing. The street department is in dire need of rock for the streets and I Ok'd that purchase. The sewer department had four indicator dials that needed to be replaced along with some switches. It

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was little money and I Ok'd that purchase as well. The sewer department is in the process of removing sludge and distributing it on our fields. The haying process is over for now so this work can be completed.

I talked with Mayor Chafin on the phone. He has just returned from the training at Columbia for newly elected officials. He has several things to discuss with me about the training and many ideas as well.

I called Derek Chambers, YMCA, about a double booking in the South Park - still don't have the details.

I have been contacted by Mr. Knepp who wants to know if the City would accept the "clean up water" from his beef processing operation set up between Seymour and Diggins. He would be producing around 1000 gallons a week to start and that number would increase over time. His waste would need to be tested from time to time to insure that it is within operating and treatment parameters. I have asked John to set up a meeting and I will keep you informed.

In reviewing our ordinances for the "parks" I noticed that a "park permit" is mentioned several times in the wording and no such document exist. So, I developed one from the information stated in the ordinance and have it in queue in case it is ever needed. It is available for your review upon request.

Mayor Chafin made mention that several complaints had been made about the condition of a rock road called Scott Street. Supervisor Chuck Smith made mention in his report on the 6th that several of our rock roads were in disrepair because of the bad weather and the budget constraints. Yesterday, Chuck and I discussed Scott Street and Pioneer Street as well. Locates have been called in so that we can work on those streets and the rock is ordered.

A local contractor had requested a variance on a sewer hookup on Thoroughfare Street. The request would have two homes on the same four inch line into the sewer. Section 710.130 Separate Sewers states that a separate and independent sewer must be provided for each and every building. I talked with the Mayor and he and I agreed that an individual tap was needed.



In the service of our city,

Sam Burt, Seymour City Administrator



Weekly Activity List for Sam Burt 6/14/2017 to 6/20/2017

Wednesday - I worked to complete the "park permit" document that did not exist but was called out several times in the city ordinance. The first copy of the form has been sent to a local church and another church has requested a form as well for a gathering on July 7th, 2017. I asked Paul to review the form since it has some legal statements in the last paragraph. The document is available to you on request.

I was asked to look at the building permit documents and determine if some verbiage could be added to fine those that refuse to abide by the inspection requirements. Also, the mayor wanted to include roofing and decks on the building permits. The building permits state some requirements when city sewer is not available. A permit is required but I cannot find it. I will continue to investigate. This permit is required but does not exist. I will need to create it and get it in place for the future.

I met with Mayor and people from a carnival that want to set up for the upcoming event next weekend. I went with them to the south park and met Mitch there to discuss water and power. They will be setting up on Wednesday and be there for people to see on Thursday through Saturday. There is an insurance requirement for the carnival.

Thursday - Budget meeting tonight. I will spend time today reviewing the budget in preparation to answer questions.

The street department spent time yesterday preparing Scott Street for rock. Holes were filled in and the street was graded. The rock is now in place and the street is in great shape.

Friday - Being positive doesn't mean we deny the existence of difficulty; it means we believe God is greater than our difficulties. Joyce Meyer

Friday is my day off, however, I worked 5 hours catching up paper work and answering calls.

Monday - Talked with Newspaper this morning about the carnival that is part of the weekend celebration. Big D Amusements is the company. Dan knew the company. They are the same people that set up on the square at one time.



I reviewed with the water department the leak on Water Street. Councilwoman Crisp called this weekend about the leak. I was aware of it because there was some evidence of it on Friday but with the rain it was hard to tell. The "locates" have been called in and the work should be done today. This particular area was repaired last year. We suspect that the leak is on the customer and not the city. I will keep you updated on our progress.

We have received the "Certificate of Liability Insurance" from Big D's Amusements, the carnival for this weekend's activities, and it is incorrect. Leslie will be working on this to get it corrected and in proper order. As with any activity of this sort, insurance is required by the city.

In the course of the day have been to the south park several time in an effort to find someone associated with the carnival. Mayor Chafin will be trying to help me locate someone to sign the necessary documents and get the insurance information corrected.

The water leak at Ms Wonda's house on Water Street and Summit Ave is fixed. The ground had shifted and broke the line at a joint. The line was repaired. The ground is very wet so we will wait for the proper time to sow seed. I will also need to check on the water bill since the break was on us but on the citizen's side of the meter.

Tuesday - I met with the promoter and owner of the carnival for the weekend's activities to secure the insurance necessary and the "No Fault" document covering the city of Seymour. Update: the "No Fault" and the insurance requirement documents are in hand and meet our requirements.

After the budget meeting on June 15th I was asked to look into the burning of trash on 410 N. Division. I sent a letter to the resident there and included our ordinance prohibiting the burning of trash. If this courtesy letter is not effective, then a citation will need to be issued by the police.

The ball field at the South Park is in terrible shape. I was unaware of its condition however the Mayor was called and the info given to him. With the help of the Mayor, Derek and Jeremy of the YMCA, arrangements were made for the delivery of sand and dirt to replenish the field for the

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tournaments over the weekend. Chuck Smith, city assistant supervisor, will handle the efforts of the city to get all the product delivered and spread. We normally order the product for the ball field from Piedmont

I met with the school to discuss the sidewalk that is needed to the storm shelter from the school. Nothing has been approved as of yet but if the school will provide the funding for the project then the city can provide the labor and everyone benefits.

I checked out several of the homes on our "mowing" list. We are sending letters to delinquent homeowners that are not keeping the yards mowed.

I met with a representative from "Blue Sky" to ask for a quote for the property on Division Street. The home is vacant and the yard is a mess. Also, a large tree has fallen and needs to be cut up and removed. The estimated cost is \$250.

I received a call today from a lady on Garfield that her children had been scared by a dog that tried to attack the smallest child when she ran from it. One of the city workers was there and got between the children and the animal. The dog catcher was called and the dog was returned to its owner. The owner will be receiving a citation from the city.

Another dog report - a white pit bull was roaming the street. Lance and Mitch tried to catch the animal. It finally returned home and a child let it in the house. No parent or adult was at home at the time. Lance will need to talk with the owner and remind him of the city ordinance. I will send a courtesy letter and copies of the city ordinances.

Wednesday - The sidewalk repair on Center Street was completed today. It was small repair therefore holes were drilled into the pieces on each side and rebar placed from side to side to keep the repair stable. The repair was completed without any problems. During the school year this is a heavily travelled sidewalk. I'm sure the school kids will appreciate the new addition.

The street department has spread one load of sand on the ball field at South Park and another load was delivered this morning. The top soil should be delivered sometime today and spread as well. Hopefully this combination will work for now.



The concrete pad was poured at the South Park this morning and a commemorative stone set for the Lion's Club's 100 year anniversary. A granite bench will set atop the pad when all is finished. More details in the future.

George Kanal has asked the city if it is possible to extend the sewer on Melinda Street south. I met with Mitch and Ronnie Cardwell this morning to discuss the reason for the extension. Ronnie wants to build 5 homes on the south end of Melinda. The sewer could be extended about 100 feet and it is possible to build these homes and use pumps to push the sewage into an 8 inch line and then to the new manhole. It could work and would be very beneficial to the City. The one stipulation is that Ronnie does not want to curb and gutter the road or even pave it.

The owners of the Owen's property have called and want to know if we would still annex that property and bring sewer and water to it if in fact they have a buyer for the property. The City sent them a letter in July, 2016 and stated that we would add sewer and water if in fact we were able to annex the property. The city council has in the past said yes. I told them that I would once again ask and make sure that the city was still willing to pay what is necessary to get sewer under the highway and also to get water to that property. The property will also need three phase power.

I talked with a potential buyer for the Owen's property late this afternoon and he assures me that he is willing to buy the property if the City would annex the property and provide sewer and water. I cannot disclose his name but he is one of three investors and said that the potential is three businesses and 100 jobs for Seymour.

Sam Burt, Seymour City Administrator

We should not be hesitant to accept a challenge; if we refuse to try anything that has never been tried what expectations can we have for improvement?