

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, April 13, 2017 in the Seymour City Hall Board Room, 123 West Market Street.

At 6:00 p.m. Mayor Pro Tem Grady Bennett called the meeting to order.

Roll call: Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Police Chief Ron Wright, Supervisor Mitch Plummer, Assistant Supervisor Chuck Smith, City Clerk Leslie Houk.

Old Business

Approval of Minutes

A motion was made by Ashley/Ivy to approve the minutes. Ayes: All. Nays: None.

Approval to pay bills

A motion was made by Ivy/Ashley to approve the bills. Ayes: All. Nays: None.

Alderman Charlie Ivy brought up Pete Matney's variance that was approved at the last Board of Alderman meeting. Alderman Ivy recommended to the new Board to revoke the variance. Mr. Matney did have and receive the requirements of placing the mobile home.

Certification of Election

A motion was made by Ivy/Ashley to accept the certification of the election results. Ayes: All. Nays: None. Abstain: Bennett.

New Business

Oath of office was given by City Clerk Leslie Houk to Mayor Larry Chafin, South Ward Alderman Nadine Crisp and Northward Alderman Mary Carpenter.

A motion was made by Ashley/Carpenter to appoint Grady Bennett as Mayor Pro Tem. Ayes: All. Nays: None.

Resolutions-DNR Designated Official

A motion was made by Bennett/Carpenter to have Mayor Larry Chafin listed as the designated official. Ayes: All. Nays: None.

Citizen Comments

Nancy Chandler asked how checks and balances would be done without a consultant. Ms. Chandler felt the City Attorney needs to be present during the Board meetings. Ms. Chandler said the south park is a very vital park and is used a lot. She wished the elected officials well.

Carol Sartin appreciates how well maintained the cemetery is.

Police Report

The officers went to 4 day training on domestic violence, Chief Wright sent an officer to evidence property training.

Supervisor Report-Mitch Plummer

Nothing to Report.

Administrator Report-Sam Burt

See Report.

Mayor Report -Larry Chafin

Mayor Larry Chafin said as your Mayor I am responsible to listen to your comments. You may not like everything I do but you will be informed. If we work to together it will be very bright in the future.

City Attorney Report-Paul Link

City Attorney Paul Link passed out a drafted ordinance for the cemetery fees.

Aldermen's Report

Alderman Grady Bennett mentioned the plants and shrubs in front of the fire station have caused algae growth. Alderman Bennett would like to have it power washed. Alderman Bennett asked if the park restrooms are opened. Supervisor Mitch Plummer has a call into Van's plumbing. Alderman Bennett commented that SEMANO got the pleasure to work with the city electric department.

Alderman Mary Carpenter had Wayne Barker contact her about his flooding issues. Alderman Carpenter had concerned citizens tell her they were hearing that the YMCA's funds might be cut.

Alderman Nadine Crisp asked City Administrator Sam Burt and City Clerk Leslie Houk if the bank statements are being reconciled. The answer is yes the bank statements are being reconciled and always have been. Alderman Crisp asked what the next step is on Pete Matney's trailer. Mayor Larry Chafin said that in the future we need to follow P&Z. Alderman Jim Ashley said mistakes were made from the beginning. We have issued the variance and need to put it behind us and learn from this. A motion was made by Crisp/Carpenter to send Mr. Matney a letter that he has 45 days to complete his project or he will be fined. Ayes: All. Nays: None. Alderman Nadine Crisp would like to see appointed positions again. Alderman Jim Ashley is not in favor of changing the present ordinance on appointments. A motion was made by Crisp/Carpenter to bring back the old ordinance for review at a future meeting. Ayes: Crisp, Carpenter. Nays: Bennett, Ashley. Roll call vote. Bennett, Nay, Crisp, Aye, Carpenter, Aye, Ashley, Nay, Mayor Larry Chafin, Aye.

Alderman Jim Ashley would like to see some type of gate or barrier installed at the entrance of the field next to Rafalla Respress's to prevent vehicles pulling in and parking there all hours of the night.

At 8:00 p.m. a motion was made by Bennett/Crisp to take a short break and go into executive session. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Carpenter, Crisp, Ashley. Nays: None.

The reason for executive session is litigation.

At 8:50 p.m. a motion was made by Bennett/Ashley to adjourn. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Carpenter, Crisp, Ashley. Nays: None.

Mayor Larry Chafin

City Clerk Leslie Houk



City Administrator's Report - April 13th, 2017

*SCEAP Grant for I & I in Seymour * (Inflow & Infiltration)*

There are three documents that must be completed for this sewer project. First is the Local Share of Project Funding, next is Affidavit of Work Authorization and lastly, Real Property Easements. All three of these documents must be signed by the authorized person for the city. That document is one of these three and is before the council for approval.

*UV Project for Seymour ** (Ultraviolet light)*

As reported on March 10th, DNR ask that a Missouri Domestic Products Statute form be filled out that says all iron and steel used in the manufacture of the UV product is manufactured in the US. We were requested by DNR to send an affidavit accepting the bid of Smith & Edwards. Smith & Edwards produced an affidavit that said they would not use illegal immigrants on this project. DNR agreed to a waiver that is acceptable to them and allows the purchase of the equipment needed to install in Seymour.

Last week DNR sent notice that three more forms were needed for this project. They are the same forms listed above for the SCEAP grant. An authorized person must be designated to sign the forms. That form is also before you tonight for your approval. These same forms were approved prior to the project being changed to just the UV system. New forms are needed now.

StressCrete Lighting for the Square

StressCrete Company followed up with me this week for the bid for lighting on the square. I let them know that for now the project is on hold pending the budget changes that were dictated by our last audit. This is a very good company with quality products that would complement our square.

National Day of Prayer

*Our new President has proclaimed that May 4th, 2017 is the National Day of Prayer. The theme for this year is - **For Your Great name's Sake! Hear Us... Forgive Us... Heal Us.** Bob Chew of the Nazarene Church here in Seymour is heading up this year's celebration. A planning meeting will be held in the Seymour Cumberland Presbyterian Church and tentative plans are to have the time of prayer in the High School Cafeteria. There is a cost of \$100 for the rental of the cafeteria.*



Signage for Water Truck

Since our last meeting the new Chevy truck for the water department has received the "Seymour" logo and "In God We Trust". This completes the signage for all the new vehicles.

2017 Elected Officials Training Conference

The Missouri Municipal League will be conducting this training June 8-9, 2017, at the holiday Inn Executive Center in Columbia, Missouri. The changes that continually occur in the municipal arena make this a "must attend" Conference that all new officials should attend. Please let Leslie know if you plan to attend.

Water Samples - Last Week

I spoke with Ron Lawson, the person that tests our water, and the samples taken last week were good. We have not had any kind of problem since the towers were cleaned earlier this year.

Renewal of GIS Computer System

The first year of our GIS system is behind us. We have made great strides in identifying our system structures - water, electric, and sewer and placing them on a computer system. Additional information from the past CAD/CAM system has also been added. The cost to continue is \$5K and is due by the end of this month. This tool is of great importance going forward for our city. It will eventually replace our maps and other outdated information.

Emergency Lighting for Council Chambers

Mitch completed the emergency lighting for the council chambers last week. The "Exit" signs have emergency lights on either side and behind the council there is additional lighting. We should be able to conduct a meeting during a power outage in the future. Also, all the parts for the generator are here and ready to be hooked up. The generator is on the trailer and hopefully in the very near future this lighting project will be complete.

HIGHLIGHTS FROM OUR LAST MEETING

Electronic Deposit Implemented

The city has implemented electronic deposit for all its employees. It saves time in preparing payroll. Preparing, signing, folding the checks, stuffing them in envelopes and delivering them can be labor intensive. The paper cost and envelopes are no longer needed. Employees do not need to take longer breaks to



stand in line at the bank or in the drive through to deposit their checks. Employees are paid and their funds available even on vacation and during times of sickness. They are always assured that the deposit will be made and funds available. Having a paperless payroll system is environmentally friendly because it reduces the city's carbon footprint. Our green impact is further expanded because we provide online pay statements that are available 24/7.

Trees on the Square

This is an update on the trees on the square. A company named "Pruners" out of Springfield has reviewed the trees on the square and given us a quote. We do have some problems with the trees - disease, beetles and parasites that need to be addressed or we will lose our trees. This quote is \$10K and the work will cover our needs for 5 years. All the trees need to be trimmed, dead limbs removed, shaped and treated.

SeeClickFix for Service Request

I met with representative from this company via telephone. This is a software package that allows our citizens to use cell phones to report problems in the city to city hall - potholes, broken sidewalks, water leaks, etc. This is an interesting package and along with our GIS system put us on the cutting edge of technology. The cost per year is \$3500.

Serving our city,

A handwritten signature in black ink, appearing to read "Sam".

Sam Burt, Seymour City Administrator

The way you live your life today and treat others is going to get you where you need to be tomorrow. Treat folks the way you want to be treated. Speak to others with gracious words chosen carefully. Create your tomorrows by living with compassion today..... Sam

*Inflow/Infiltration - causes dilution in sewers. Dilution decreases the efficiency of treatment and causes volumes to exceed capacity.

**UV disinfection - process to neutralize microorganisms in sewer water. Selected for cost saving and elimination of chemicals now being used.