

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, February 23, 2017 in the Seymour City Hall Board Room, 123 West Market Street.

At 6:00 PM Mayor Pro Tem Grady Bennett called the meeting to order.

Roll call: Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Supervisor Mitch Plummer, Police Chief Ron Wright, Fire Chief Shawn Crump, City Clerk Leslie Houk.

Old Business

Approval of Minutes

A motion was made by Ivy/Ashley to approve the minutes as written. Ayes: All. Nays: None.

New Business

Citizen Comments

David Carpenter asked if the city is making a profit on the fuel surcharge.

Vernon Copeland asked if the other towns in the same electric contract charge the power purchase adjustment.

Nadine Crisp asked why the city does not buy from the Seymour Auto Parts.

Fire Report-Shawn Crump

See Attached Report

A motion was made by Ivy/Rowe to approve the cadet program presented by Fire Chief Shawn Crump. Ayes: All. Nays: None.

Police Report-Ron Wright

See Attached Report.

Supervisor Report-Mitch Plummer

See Report

Administrator's Report-Sam Burt

See Attached Report

Mayor Report-Grady Bennett

Mayor Pro Tem Grady Bennett commented that the weather has caused a lot of activity at the park. MPT Bennett has had a lot of compliments on the new basketball goals. MPT Bennett was driving by the old Lee building and saw kids scaling the building and running across the roof.

City Attorney Report-Paul Link

City Attorney Paul Link passed out drafted ordinances for the rezoning of 324 Center Ave. and 310 E. Steel St. and MJMEUC, PURPA.

Aldermen's Report

Alderman Dean Rowe said Helen Lamb asked him about the WIFI options for the School Moms Building. The city will see if a WIFI booster would work.

Alderman Charlie Ivy mentioned the notice in the paper informing everyone the Chamber of Commerce is dissolving. Not having a chamber for a city this size is not good. Ivy noted that the city needs to do something.

At 7:30 p.m. a motion was made by Ivy/Rowe to take a 10-minute break and go into executive session. Ayes: All. Nays: None. The following roll call vote was recorded. Bennett, Ivy, Rowe, Ashley.

The reason for executive session is Personnel and Litigation.

At 8:45 p.m. a motion was made by Ivy/Ashley to go back into regular session. Ayes: All. Nays: None. The following roll call vote was recorded. Bennett, Ivy, Rowe, Ashley.

A motion was made by Rowe/Ivy to hire Matthew Dickinson as a volunteer fire fighter per Fire Chief Shawn Crump's recommendation pending back ground check and pre employment drug test. Ayes: All. Nays: None.

At 8:50 p.m. a motion was made by Ivy/Ashley to adjourn. Ayes: All. Nays: None. The following roll call vote was recorded. Bennett, Ivy, Rowe, Ashley.

Mayor Pro-Tem Grady Bennett

City Clerk Leslie Houk

City of Seymour Fire Department

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Council Update 2/23/2017

ISO Overview:

On November 1st 2016 Sam and I met with a representative from ISO. ISO is who rates the efficiency of the fire department based upon 3 areas. They review the fire department, water department, and Webster County 911 to give us a number grade. The grades range from 1 – 10+ with 1 being the best.

I received our results back from in late January and have reviewed them. As I expected we landed in the middle of the scale at a 5 rating. This is an improvement from our previous 7 rating. In reviewing further we scored a 57.92 out of 105.5 points. This is actually better than I had initially thought it would be. We are just shy of 60 which would drop us to a 4 rating and is within my 5 year plan for the fire department. I had expected us to be closer to a 6 rating as compared to a 4 rating.

I'm excited and happy about the results. This also proves that the large amount of money the city has invested into the FD is paying off and will continue to do so.

Here are the main points for us to improve upon to receive a better score:

1. Work with dispatch and the other fire agencies in the county to find a way to implement standard line of questioning for call takers to ask when receiving calls for fires.
2. Work on an agreement to add an auto-start generator to the repeater for our radio communications.
3. Work with SWCFPD to ensure proper equipment and apparatus are positioned and utilized for Auto-aid on fire scenes.
4. Getting more people involved and getting them equipped, trained, and to a fire scene. We need more people on each and every fire scene. This is one of the biggest areas to improve upon. It's also the hardest!
5. Training: (This area is huge and will have a great impact on improving the score and the safety of our firefighters along with the community)
 - a. Build training grounds to include live burn structures, three story training tower, Smoke rooms for search and rescue. (This is part of the purpose of the 3/8 sales tax)
 - b. Utilize the training facilities by conducting drills multiple times a year.
 - c. Increase training hours for each member.
6. We received zero points for preplans. When I asked about it and why he responded saying something went wrong on his side when entering the information. We have them and they are being prepared correctly. He said he wasn't going to change anything right now to add those points in because it would not have enough of an improvement to drop us another point. He will correct it for the next evaluation.

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7. Water system upgrades:
 - a. This needs to become a priority and start becoming budgeted for small projects of the next 10-15 years.
 - i. Fire Hydrant standardization. Have a standard number and sizes of outlets.
 - ii. Replace all the 4" and smaller water lines with 6" lines at a minimum.
 - iii. Add fire hydrants to any area of the community that over 1000' from a fire hydrant. (C Highway needs hydrants and needs more water flowing to the general area. Kleiers F/H, A&I, Lucky Lumber, Dollar General, Murney)

8. Improve Fire hydrant inspections. This is fairly simple and I'm working on a plan for it.

The new rate will not take effect until May 1st 2017.

3/8 Sales Tax Revenue

	2016	2017
January		6025.17
February		
March		
April		
May		
June		
July		
August		
September		
October	380.33	
November	6416.91	
December	11186.23	

Year Total	17983.47	6025.17
Prev year ()/		

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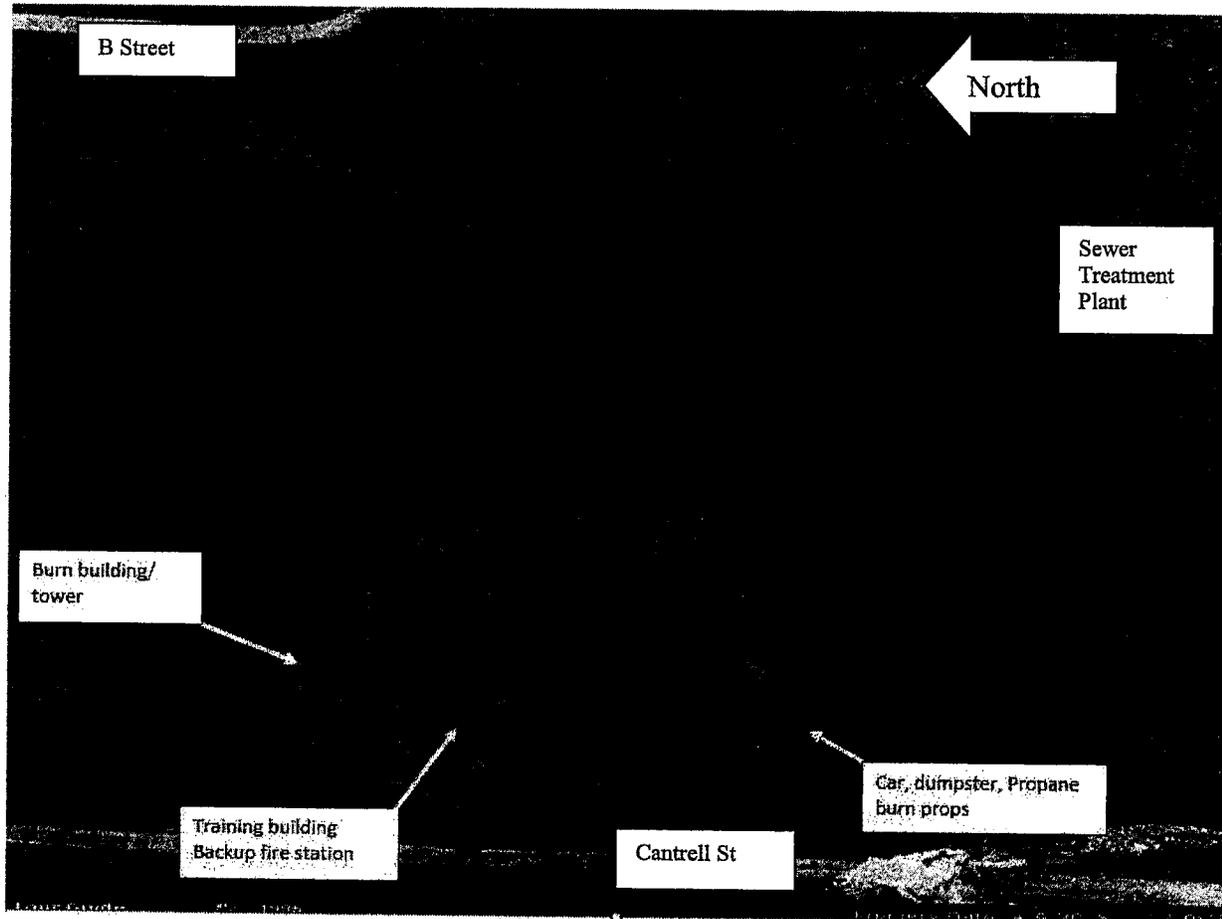
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Training ground land

We've talked about this in the past about the need to designate land and building out training grounds. This is part of the intention from the sales tax to fund this project.



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Cadet Program

We've talked about creating and implementing a Firefighter Cadet Program for several years. We have written policy and procedures for this program and we're ready to implement it.

I have talked with Kelley Beets from MIRMA and Paul Link. Both are comfortable with what is being presented. I have attached the policy and procedures for your review as well.

Seymour Fire Department Cadet Program

Overview:

The Cadet Firefighter Program was instituted by the Seymour Fire Department (SFD) as a training program for young men and women, aged 14-18, interested in serving their community and preparing to become active firefighters upon reaching the age of 18 and the completion of a high school diploma. Cadet Firefighters are eligible to attend the Basic Firefighter Course.

As a Cadet Firefighter, members serve in a support role for the senior firefighters at actual emergencies as a supplement to a formal training program. The Cadet Firefighters attend monthly training drills with the fire department. Cadet Firefighter Directors, serve as the Cadet Firefighter training officers, and they are the primary contact for the Cadet Firefighter. Those selected are expected to act in a mature manner and commit to a demanding, long-term program.

In training sessions and actual emergency situations, the safety of the Cadet Firefighter is of paramount concern to the Fire Department. As such, the activities of the Cadet Firefighters are limited in scope and the fire officers closely supervise them. The Cadet Firefighters quickly become an integral part of the firefighting team during emergencies, serving in such important capacities as establishing a water supply, supplying equipment for interior firefighters, changing air packs, manning exterior hose lines and assisting with interior overhaul once a fire has been extinguished. It should be understood, however, that despite the training and supervision provided, firefighting is a dangerous activity and serious injury is a possibility. The fire officers will make every effort to minimize the Cadet Firefighters' exposure to danger. It is also the responsibility of the Cadet Firefighter to avoid known hazardous situations.

Due to the inherent dangers of firefighting, strict rules of conduct and tight procedural standards have been established. In an actual emergency, it is essential that all firefighters, including Cadet Firefighters, act in a calm and efficient manner. The Cadet Firefighters are expected to attend training drills to be prepared for the many challenges presented in an emergency situation. Each member is expected to read and understand these requirements and to adhere to the standards. The SFD fire and administrative officers are available to discuss any questions.

Eligibility:

Any resident of the Seymour School District, between the ages of 14-18, may apply for membership in the Seymour Fire Department Cadet Firefighter Program.

The applicant must be in good academic standing at his/her school at the time of application, as well as maintain throughout the time in the Cadet Firefighter Program. A minimum grade of "C-" or 70% must be maintained in all subjects, or actively enrolled in a GED Program.

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The applicant must complete an application, including a sports medical physical dated within one year. Included with the application is a parental consent form that must be signed by a parent or legal guardian. The application must be approved by the SFD Chief, Officers and SFD Cadet Firefighter Directors.

Failure to maintain a minimum grade of "C-" or 70% must be maintained in all subjects will result in the following steps of discipline:

1st offense – Probation, the Cadet will be allowed to participate in all calls, trainings and meetings. The Cadet will remain on probation until the next midterm/semester report card.

2nd offense – Suspension, The Cadet will not be allowed to participate in any emergency calls, department meeting, department trainings or departmental PR events. Upon suspension, the Cadet will be required to turn in all radio equipment.

3rd offense – Termination from the Cadet program and the Seymour Fire Department.

A current progress, midterm, or ending semester report will be turned in within 1 week of receiving a grade. Failure to comply will result in:

1st offense - Cadet will be placed on inactive duty until current grades are reported, if not reported within a 3 week period the Cadet will be considered for termination from the program.

2nd offense - within the same school year will result in Cadet being suspended from the department for up to 30 days and the Cadet will be considered for termination if grades are not reported within a 3 week period.

3rd offense - within the same school year will result in disciplinary action up to and including termination from the Cadet Program

General Rules:

The general standard of conduct is to act in the manner of a professional. Cadet Firefighters represent the Seymour Fire Department, and are expected to be courteous and respectful to fellow firefighters and emergency service personnel and all citizens served. We will not tolerate vulgar, offensive, discriminatory or threatening language or gestures at any time. Cadet Firefighters may not wear any article of clothing that, in the opinion of a fire officer, would be offensive to the public served. Violations will result in disciplinary action, and may include suspension or dismissal.

We maintain a "zero tolerance" policy with respect to drug and alcohol use and violation of public laws. Any possession or use of alcohol or illegal drugs, or being under the influence of alcohol or illegal drugs, on SFD premises or apparatus, emergency scene, training drill, official function, or while in SFD uniform will result in immediate and permanent dismissal from the SFD Cadet Firefighter Program. Cadet Firefighters may not smoke or use any type of tobacco product or like products, this includes vaporizers. Any arrest or conviction for a crime will result in a review of the circumstances by the SFD Chief, Director, or Officers, and may result in disciplinary action, including permanent dismissal.

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- *Cadet Firefighters may not use or display emergency identification on their personal vehicle (e.g., blue lights, siren, and fire department plates). Cadet Firefighters may not wear clothing identifying them as a SFD firefighter, except assigned protective gear, uniforms or Cadet logo shirts/hats worn for official purposes only.*
- *Cadet Firefighters may not enter a SFD fire station unless a senior member of the department is present, and then only for official business (emergency response, training drill, department meeting or work detail). Cadet Firefighters will not be given building keys or door lock combinations. Cadet Firefighters may not bring friends into a fire station or permit them to be aboard fire apparatus.*
- *Cadet Firefighters are not to respond to any alarm dispatched after 9:30 PM on a school night (Sunday-Thursday). Cadet Firefighters are not permitted to attend late night incidents (will be released from an incident not later than 10:30 PM).*
- *Cadet Firefighters may not borrow SFD equipment for personal use.*
- *Cadet Firefighters may not operate SFD vehicles. Except during controlled training events.*
- *Power tools, hydraulic and pressurized air operated equipment, and cutting devices such as chain saws, roof saws, air bags and "Jaws of Life" tools are to be operated only under the direct supervision of a fire officer or his/her designee. A Cadet Firefighter must be at least 16 years old to operate any of this equipment. Power tool use is for training purposes only. A Cadet Firefighter may not operate any power tool, hydraulic or pressurized air operated equipment or cutting device at an emergency scene. Full protective gear, including gloves and eye covering, must be worn by the Cadet Firefighter when operating any power tool, hydraulic or pressurized air operated equipment, or cutting device.*
- *Cadet Firefighters may climb ground ladders or aerial ladders for training purposes only. Any ladder use must be under the direct supervision of a fire officer or his/her designee. Full protective gear must be worn at all times. Ladders or aerial equipment of another fire department may not be used by the Cadet Firefighter without the consent of a fire officer from the other department and a SFD fire officer.*
- *Cadet Firefighters are not to participate in any SFD activity, including emergencies, during school hours. Cadet Firefighters are not to leave school, or a school sponsored activity, for an emergency response.*
- *Cadet Firefighters will not be assigned pagers or radios. Pagers and radios are only assigned to senior firefighters who have completed the Basic Firefighter Course and are at least 18 years old. It is the responsibility of the Cadet Firefighter to obtain their own radio or scanner for incident response. SFD will pay the subscription fee for Active911 for cadets who have a phone able to receive call alerts from the app.*
- *Cadet Firefighters MUST attend a minimum of 75% of Cadet Training conducted each year, including their monthly training meeting. Cadet Firefighters have the ability to make up monthly trainings missed by coordinating with Directors. Cadet Firefighters are NOT required to respond to emergency calls*
- *Cadet Firefighters MUST attend a minimum of 2 department training per quarter.*
- *Cadet Firefighters are responsible for the care of all SFD gear issued to them, and are financially responsible for loss or damage from other than official use as a Cadet Firefighter.*

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Gear will be issued according to department availability. Gear may need to be relinquished to the department if the demand from firefighters is needed. This will be dealt with by seniority.

- *Cadet Firefighters may NOT fill SCBA air bottles, and are to remain clear of the filling area when air bottles are being filled. Unless proper documentation has been acquired of certified training, 16 years of age and authorized by Fire Officer or a Cadet Director.*
- *No firefighter is to ride on a truck step. All firefighters are to be seated in the truck cab when the apparatus is in motion with his/her seatbelt securely fastened.*
- *Cadet Firefighters are to report directly to the station at all times. Cadet Firefighters are not to drive personal vehicles to any scene unless directed by a SFD Officer.*
- *Cadets are not allowed to respond to EMS calls.*
- *Cadet Firefighters will NOT be allowed to fill out any incident reports unless they are under the guidance of a SFD Officer or Cadet Director.*
- *Report any injury to a Cadet Director, SFD fire officer.*

Firefighters may not accept monetary payment or gifts for services rendered as a firefighter. Any citizen offering payment of any kind should be advised that payment for firefighting services is not expected. Never accept contributions at an emergency scene. Those individuals seeking to make a contribution should be advised to consider a voluntary contribution to the Seymour Fire Department, and directed toward a SFD Officer.

Emergency Response:

Cadet Firefighters may respond to emergency alarms. Cadet Firefighters should respond to the firehouse or as directed by the SFD Chief or Cadet Firefighter Director via a standing assignment order. Cadet Firefighters may respond on a SFD apparatus if seats are available (Cadet Firefighters will relinquish seats to senior firefighters as needed). Cadet Firefighters are under the command of SFD fire officers from the time of their arrival at the station or emergency scene until released from duty by a SFD fire officer.

The Cadet Firefighter will be under the command of the driver while aboard the apparatus until reassigned to a SFD fire officer. Cadet Firefighters are not to leave an emergency scene without the knowledge and consent of a SFD fire officer (each firefighter is to speak with a fire officer directly, not via a third party).

Cadet Firefighters may not respond to an emergency alarm relating to a hazardous material incident, biological or nuclear hazard, explosive device, terrorist incident, police jurisdiction/crime scene assistance or mass casualty (defined as one likely to involve four or more individuals seriously injured or killed- such as an incident involving a train, aircraft or bus accident) unless directed by a SFD Officer. If a cadet responds to a auto/mutual aid incident, the Cadet must remain with a Seymour Fire Department Firefighter at all times.

Prior to responding to alarms, the Cadet Firefighter must be trained, and demonstrate proficiency in the use of donning PPE/SCBA equipment. A Cadet Firefighter use of SCBA equipment at an emergency scene is reserved for defensive, escape purposes only. A Cadet Firefighter is to remain clear of an area of operation requiring use of supplemental breathing air.

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Cadet Firefighters must wear all protective gear while at an emergency scene.

Under no circumstances is a Cadet Firefighter to enter a burning structure, confined space or underground area, or area subject to a collapse hazard. Once a fire has been brought under control, and the building determined to be structurally sound and free of hazardous materials and toxic gas, the Cadet Firefighter may enter the building if accompanied at all times by a SFD fire officer or his/her designee. This must be with the consent of the Fire Chief. Cadet Firefighters may operate exterior hose lines under the direction of a fire officer or his/her designee. Cadet Firefighters must remain clear of a motor vehicle fire or other type fire presenting exposure to flammable liquids or hazardous materials.

At an emergency scene, a Cadet Firefighter may not climb a ladder or operate from a roof or other elevated position. At an emergency scene, a Cadet Firefighter may not operate any power tool, hydraulic or pressurized air operated equipment, or cutting device.

Upon arrival at an emergency scene, a Cadet Firefighter is not to enter a private dwelling or other structure with senior firefighters for investigation or emergency action of any type, unless expressly instructed to do so by the Fire Chief or a Fire Officer. Cadet Firefighters are to remain with the apparatus or in close proximity to the incident commander, and await specific orders from a SFD fire officer.

If the Cadet Firefighter receives orders from an officer (or request from a firefighter) of another fire department, it is incumbent upon the Cadet Firefighter to advise that officer or firefighter of his/her status as a Cadet Firefighter and the limitations placed upon him/her. If ordered to enter a structure by a SFD fire officer for any type of emergency action, the Cadet Firefighter must be accompanied at all times by a SFD fire officer or his/her designee.

All orders received from a fire officer are to be obeyed and executed completely. If, due to safety concerns or for any other reason, the Cadet Firefighter is unable to complete an assigned task, the officer issuing the order, or another officer in his/her absence, should be immediately notified by the Cadet Firefighter who received the order.

At an emergency alarm involving downed power lines or gas leak, the Cadet Firefighter must remain aboard the apparatus until the area of operation for the Cadet Firefighter is determined to be safe by a SFD fire officer.

If assisting with directing traffic, the Cadet Firefighter must wear a reflective vest and reflective striped turnout coat. In the evening hours, the firefighter must make use of a flashlight. The Cadet Firefighter must operate only in an area within sight of fire apparatus and/or a police vehicle displaying flashing warning lights. The Cadet Firefighter is not to direct traffic on a divided highway or in snow or ice conditions that may impair motor vehicle control. When assisting with traffic control or crowd control, the instructions of a police officer are to take precedence.

Cadet Firefighters are not to make any public comments or make statements to the media at the time of any emergency incident, or following the incident, concerning conditions relating to the emergency scene. Examples of comments to avoid are the cause and origin of a fire, condition of victims, and condition of a home interior or firefighting technique. All public inquiries are to be referred to the incident commander or SFD Chief. It should be understood by the Cadet Firefighter that fire inspectors or fire investigators and other governmental officials are required to inspect certain types of damage- their presence may in

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no way indicate suspicion of wrongdoing on the part of the property owner. Cadet Firefighters must also understand that individuals whose property has been damaged or destroyed and/or family members injured or killed are extremely sensitive to the statements and actions of emergency personnel. Cadet Firefighters are expected to demonstrate the utmost of respect and compassion for these individuals in both their words and actions.

Valuables found at an emergency scene are to be immediately turned over to a SFD fire officer or police officer. Theft by a Cadet Firefighter will result in an immediate dismissal from the Cadet Firefighter Program and law enforcement will be notified.

Cadet Firefighters are not to have any direct contact with an injured person or deceased body unless properly certified (First Responder, EMT or Paramedic), and then only at the direction of a SFD fire officer or EMS crew chief. Report any accidental contact with blood or other bodily fluid to a SFD fire officer or safety officer immediately, so that medical treatment can be initiated promptly.

PAT Tags/I.D. Cards:

Personal Accountability Tags (PAT Tags) are used in the fire service to keep track of people during an Incident. These tags typically have the cadet's name, and are kept with the cadet's gear. These tags are given to the officer in charge of the crew, who in turn may hand them to an accountability officer or IC, depending on the incident size. This is the same system used by the rest of the fire department members.

The Cadet is expected to bring their PAT tag with them ANY time they are coming to the station and also any other time that they are meeting for a Cadet event. The Cadet will hold on to these tags until they are collected by an Accountability or officer in charge. At the end of each event, the Cadet member is responsible for picking up their PAT tag before leaving.

Meetings and Trainings:

Department trainings are held twice a month, 1st and 3rd Monday of the month from 18:30(6:30pm) until complete usually before 22:00(10:00pm), unless otherwise stated. Day of the week may be altered and are subject to change do to other department trainings throughout the year. Cadet specific trainings will be scheduled by the cadet director.

The training program for the Cadet Firefighters is structured to introduce Cadet Members to the fire service. Cadet members that join the regular department are at an advantage since the Cadet Program introduces them to the tools and skills that are used in firefighting and Emergency Medical Services (EMS). During training, you will learn about firefighting, Emergency Medical Services (EMS), the use of tools, and related skills. You will also learn how to work as a team and HAVE FUN!

The fire service is extremely physically demanding work. Quite often the training will include physical or hands on activities. It is recommended the cadet remain in top physical shape as an occupational athlete through strength and cardio conditioning. As a department member you will have free access to the Seymour YMCA to help you maintain this fitness level.

The following is the uniform that MUST be worn during Cadet Trainings:

- *Jeans or long appropriate pants*
- *Department Tee Shirt*
- *Closed toe footwear*

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In addition, any Personal Protective Equipment (PPE) that has been issued to you MUST be brought to each and every training.

Uniforms & Protective Equipment:

Uniforms and Protective Equipment are issued to Cadet Members by Directors of Cadet Firefighters program. All issued items remain the property of the Seymour Fire Dept., and must be surrendered upon termination of the membership.

The uniform includes:

You are responsible for the care and maintenance of your uniforms. They are to be worn when participating in any departmental function or activity where you will have contact with members of the public. Department T-shirt, jeans and closed toe shoes are also required to be worn during training, unless told otherwise by Directors.

Personal Protective Equipment will be provided for you. The Personal Protective Equipment consists of the following:

- *Protective Gloves*
- *Fire Helmet*
- *Turn-Out Pants*
- *Turn-Out Coat*
- *Boots*
- *Nomex hood*

You are responsible for the care and upkeep of your safety equipment. All equipment MUST be brought to training events.

If any of your PPE is not up to code you must immediately contact a Director, or Fire Officer to have it replaced. PPE is essential to you and your fellow Cadet Firefighters safety.

Cadet Documentation and Reporting:

Cadets will be required to be added to all incident and training reports they attended. The addition will be the same as the other department members.

PARENT/GUARDIAN CONSENT FORM

My son/daughter, _____, has my permission to join the Cadet program for the Seymour Fire Department. I, _____, give my consent to allow him/her to be part of the program and do not hold the department, its members or the town responsible for any injuries or actions that occur under reasonable circumstances as part of this program.

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Applicant signature and date

Parent/guardian signature and date

CONTRACT OF UNDERSTANDING

My son/daughter and I have read all the guidelines, protocols and rules regarding the department's cadet program and understand that Cadets will serve in support roles for the Seymour Fire Department as they learn and train for possible future service.

My son/daughter and I understand that members of the youth program are to follow instructions from superiors and follow department safety protocols at all times. We also understand that he/she will represent the department and act in a professional manner that is courteous and respectful at all times.

We understand that there is a "zero tolerance policy" regarding the use of alcohol, tobacco, and drugs while attending any department events. My son/daughter and I understand that in signing this Contract of Understanding, we are declaring that any violation of the program's/department's standard operating procedures/guidelines will be dealt with by the program's leaders and/or department officers and may be grounds for immediate dismissal. Any acts that violate state or federal laws will be referred to the proper law enforcement agency.

Youth firefighter signature and date

Parent/guardian signature and date

Seymour Police Department

124 W Washington St., Seymour, MO 65746

Officer Daily Activity Summary Report

01/23/2017 to 02/23/2017

User ID	User Name	Department	Division	O/I Reports	Summons	Adult Misdemeanor Arrests	CFS	Traffic Warning	Adult Felony Arrests
738	Josh Mullins			7	4	1	48	12	0
739	Pavel Khatulev			6	4	2	24	4	0
730	Ron Wright			3	11	2	26	20	2
732	Scott Dinwiddie			2	1	0	5	1	0
736	Tyler Smith			10	10	4	34	7	2
Total				21	26	9	137	44	4

Other items:

1. Officers and coverage:

- Mullins attended The Reid Technique Interview & Interrogation Training in Branson. He absorbed the information and has already made 2 drug arrests using his new found skills.
- Smith started on 2/6 and filled our last open spot. He is currently in his field training phase with Sgt Dinwiddie. We are now able to cover overnights 3-4 nights per week.
- Mullins has successfully completed his probation period.

2. ND Auto followed through on the battery warranty and was able to get us a sizeable credit from Interstate Battery, enough to cover the next two vehicle services. He also told me they would extend us credit again and not require payment at time of service.

3. I was informed last fall that a couple of the body cams were wearing out and have found that they all are experiencing wear and tear issues such as buttons not working consistently, download functions not working and the battery life is getting shorter. Currently, if an officer has a busy shift he needs to change cameras before he's done. Information I have found indicates a life span of 3-4 years due to the amount of use they are exposed to as well as rapid improvements in technology.

We have been testing a new model. Each unit comes with two batteries and so far has easily lasted an entire shift without having to be turned off. The company offers a separate storage software system and download system that does not allow individuals to delete or manipulate recordings and provides for proper chain of custody of each recording.

I will be forwarding a proposal for them to Sam as soon as I can get all the information together.

4. I am also working on re-installing the car camera in one of the cars, but when it was removed a bracket was misplaced. I will need to order that from the manufacturer.

5. The county PA told me that the MSHP Sgt that worked the double fatality MVA on 60 recently told him how invaluable our body cam footage was in their case. He didn't have much experience with them prior to that and could not believe all the footage that it captured.

6. Firearms- GO 17-001



City Administrator's Report - February 23th, 2017

Ventura Lift Station

The quote for this repair is still not available. I will keep you informed. The replacement is not in our budget. Estimated replacement price is \$70K.

Summit Software Training

The city hall was closed on Monday, President's Day; however some of our staff was here for training on the Summit software. Pat Chrislip conducted the training and has remained here this week to help with the electric billing and other projects - financial printing corrected, business license improved, account payable vendors purged, services on back of electric billing upgraded and fuel adjustment added, new work order program implemented that will monitor, track and print work orders, read date on electric card active, and the meter reading printouts streamlined and organized to lesson time needed to read meters - water and electric separated and organized.

Support of SB 47 - Public Notices

This bill allows legal notices to be published on a website established and maintained by the Secretary of State instead of publishing notices in a newspaper. For a large city this could be a cost saving but for us we will continue to publish our notices in the newspaper. Even though the newspapers deadlines are sometimes restrictive we will continue to use them and post at city hall as well.

Mumps - Department of Health and Senior Services

Twenty two counties in Missouri have had at least one confirmed mumps case reported since August 22, 2016. As of February 7, 2017, the state wide case count was 396.



Trees on the Square

A meeting is set for Monday to discuss the trees on the square with an arborist. The canopy needs to be raised and some tree thinning is needed to extend the life of other trees. I'll keep you informed.

Road Repair -

The city has received several complaints about the hump in the road at Clinton and Steele Street. It seems that several layers of road and road bed have shifted and pushed up a large hump in the road. The repair for this is scheduled for next week. Because of the depth of the repair and the high traffic in this area, the repair will be concrete instead of asphalt. Once poured the set time will be a couple of hours. "Attachment"

Play Ground at South Park

The city has been plagued by weeds that grow around the playground equipment at the south park. The loose sentiment that had covered the ground lends itself to all kinds of grass and weeds. This week a plastic ground covering and approved type pea gravel was purchased to replace the current ground covering. The existing covering will be completely removed and the new one applied. The changeover is scheduled for mid week hopefully minimizing down time for those that use this facility.

Statewide Tornado Drill

Bob Crump's report is attached.

Serving our city,

Sam Burt

Seymour City Administrator

Just a thought...

A lack of contentment in our lives causes us to look horizontally at what others have, so, we are never satisfied. Contentment invites us to look vertically toward God. When we look toward God, regardless of what we have, we understand that in Christ we have all things. Wow! What a difference it makes when we understand that He is all we need. Commitment is the secret to inward peace. Just my 2 cents worth...Sam



To repair the hump in the road we will close the West bound lane of Clinton St. first. We will detour West bound traffic North on Division St. then West on Steel St. and block the road at the 2nd or West entrance to the Cemetery so if anyone drives by the detour they will have a place to turn around. For the East bound lane we will detour East bound traffic East on Steel St. and South on Division. Each lane will be affected about 4-5 hrs.

Emergency Management Report
Bob Crump, Coordinator

STATEWIDE TORNADO DRILL
TUESDAY, MARCH 7, 2017 2 10:00 A.M.
ALTERNATE DATE: THURSDAY, MARCH 9 @ 10:00 A.M.

As I have reported previously reported I have been working with Bruce Denney, School Superintendent, to develop plans for moving the Seymour students to the safe room. At this year's statewide drill the students will be moved. This is part of the FEMA requirements is to have an annual drill for placing the students in the safe room.

We will be evaluating the following area.

1. The amount of time it takes from notification to move students until the last one is in the safe room. This will provide use the necessary lead time needed from a potential severe storm arrives.
2. Student placement within the safe room.
3. Accountability of the students that all were safely moved from their classroom to the safe room.

I will be meeting with the Mr. Denney and all building administrators prior to the drill to review and discuss our goals and the areas that we might need to focus on for possible changes, rewrites, or concerns to update the plan afterwards.

Mr. Denney will make the necessary pre drill notices to parents and staff that the drill is being conducted. I have notified local law enforcement and fire department of the drill. The outdoor warning sirens will be activated then beginning in April will begin the monthly siren tests on the first Wednesday of month at 10:00 a.m.

Footnote: The sound panels for the safe room should arrive the first of next week and installation to begin at that time. Hopefully installation be complete by the tornado drill date.